

## **Dr. Nicole A. Jones MD CCFP**

1105 Kingston Road

Building E, Suite 200B, Pickering, ON, L1V 1B5

Dear Patient,

With mixed emotions, I have to inform you that I will be closing my family practice on Dec 31, 2022. I will be transitioning to a new position as a Hospitalist in Medical & Geriatric Rehab. I will also continue my work in Long Term Care.

After 15 years in practice, it is bittersweet to leave this chapter behind. I have enjoyed caring for a unique group of patients & families, but I am looking forward to new clinical experiences and academic opportunities in my upcoming position.

I am actively searching for a caring & competent doctor to take over the practice. If found, this will be communicated to you by further notification, at which time you will be able to decide if you'd like to transfer your care. However, in the event that a successor is not found, it is advisable that you find a new physician for continuity of care as soon as possible.

Unfortunately, my colleagues here at the WDFHT all have full practices and are unable to take on any of my roster. I recognize that changing physicians can be challenging, but I encourage you to contact Health Care Connect at 1.800.445.1822, for information on other physicians in the area who are accepting new patients. To assist the process, I have enclosed an authorization form for the transfer of your medical records to the physician of your choice. The administrative fee for transfer of records is \$50/person or \$100/family (all immediate family members residing at the same address). After Dec 31, 2022, all medical records will be archived & stored in the current EMR system.

Until the practice closure date, myself & the team will continue to provide your primary care. For your convenience, I will accept prescription refill requests from your pharmacy up until my last day & authorize up to 6 months of medication supply wherever appropriate and safe to do so.

While my time here winds down, I will reflect on many great relationships that have been built. As a Durham resident myself, caring for those in my community has given me a true sense of pride. Some of you have been patients since I first opened in 2007, and some have joined more recently, but whether our interactions were few or many, I trust that I was a supportive ally in your wellness journey. I intended to promote a healthy lifestyle, and the adage: "an ounce of prevention is worth a pound of cure". I hope that this has made a positive and lasting impact.

It has been a pleasure and honour to care for you & your families over the years. Thank you for trusting me. I wish you all the best.

Sincerely,

A handwritten signature in black ink, appearing to read 'N. Jones', with a stylized flourish at the end.

Dr. Nicole A. Jones